ASHTON VALE PRIMARY SCHOOL
Internet Safety September 2017

Internet access at Ashton Vale Primary School is filtered by our Internet Service Provider (ISP) and teachers are responsible for supervising, setting and conveying the standards that their children should follow when using media and information sources. We also have secondary filtering provided by a dedicated internet server/router called a Netpilot. This provides additional customisable filtering which allows the children to only view pages:

1. that have not been identified as inappropriate
   or
2. which have been selected for viewing

All web activity is logged so that pupil's activity can be monitored.

Personal Security Guidelines

Pupils should

- Never reveal personal information, either their own or others, such as home addresses, telephone numbers and personal e-mail addresses.
- Not use photographs of themselves on their web pages unless the parent or carer has given permission to do so.
- Never meet people in person that they have contacted on the Internet without parent/carer permission.
- Notify their teacher whenever they come across information or messages that are dangerous, inappropriate, or make them feel uncomfortable.
- Be aware that the author of an e-mail or Web page may not be the person they claim to be.

Managing e-mail

E-mail addresses of pupils are not advertised publicly.

Children may receive e-mail directly from known addresses and they may also use their personal e-mail address when replying to known recipients.

Each child receiving e-mail is encouraged to reply promptly.

E-mail may contain attached documents and files. These could potentially carry viruses. Users are requested to ensure that a virus checking programme is loaded before opening any e-mails.

Access Permission

Pupils are responsible for appropriate behaviour on the school's computer network just as they are in the classroom or on the school playground.

Communications on the network are often public in nature. General school rules and our Behaviour Policy apply.

Pupils are responsible for their actions when using school equipment to access computer resources outside the school network.

Parental Support

Pupils could potentially have unfiltered, unsupervised internet access at home. All parents should be aware of the concerns and benefits of internet use. Parents are therefore encouraged to come into school to seek advice on internet access and useful websites.

Usage Rules and Guidelines

- Privacy
  Teachers and staff may review documents and log files to ensure that pupils are using the system responsibly.
- Software
  Pupils should never download, load or install any software, shareware, freeware or load any such software from disks unless they have permission from their teacher. Pupils may not copy other people's work or intrude into other people's files without permission.
- Inappropriate materials or language
  Profane, abusive or impolite language should not be used to communicate nor should materials be accessed which are not in line with the rules of the school. A good rule to follow is never to send, view or access materials that you would not want your parents or teacher to see.
  Should pupils encounter such material, they should immediately report it to their teacher. Children are only allowed in chat rooms with teacher permission.
- The Law
  Pupils should never use the computer to engage in activities that may be in violation of the law.